

# **Latinx Center at the University of Denver**

## FACULTY AND GRADAUTE STUDENT GRANT APPLICATION

The purpose of the **Latinx Center Grant** is to support research, scholarship or creative activity, teaching, or activities that support the Latinx Center's mission. Small grants of up to \$2,500 will be considered. Proposals will be reviewed and evaluated by the Latinx Center Executive Committee on a rolling basis throughout the academic year.

Eligibility: All appointed University of Denver faculty members and graduate students are encouraged to apply, but priority will be given to those who can demonstrate how the proposed research or creative activity; course development; or community activity contributes to the Latinx Center's mission (see below); research or creative activity; course development, or community activity that is interdisciplinary; and research or creative activity that is not already funded by internal or external sources. Proposals that lead to the development of scholarly or creative products, new course prep, or activities that involve or are geared toward community partners/members will be given highest priority.

Latinx Center grants are intended to cover expenses beyond those provided by the applicant's home department, division, or program. Once those options are exhausted, faculty may apply for additional support.

Most expenses for research and creative activity are eligible. For example, funds can be used to cover materials, specialized equipment, research assistants, copying from archives and special collections, transcribing interviews, coding data, duplicating and mailing questionnaires, or travel to/from research sites.

Funds can also be used to cover expenses associated with presenting research or creative work at professional conferences; expenses associated with serving as a panelist at a conference or public forum; attending a grant writing workshop; or participating in professional development workshops. In all cases, the activity must promote and/or benefit Latinx communities

Application Process: Applications should include the following items in one document:

- applicant information
- a narrative not to exceed 2 pages describing the project and detailing how the scholarship or activity will impact Latina/o students or community members/partners as well as how the project or activity relates to the Latinx Center's mission
- a timeline indicating when the funds will be exhausted
- detailed budget that indicates how the funds will be spent ("other" and "miscellaneous" expenses should be minimal)
- budget justification indicating if funds are being sought from applicant's home department or other funding agencies. If so, the amount of requested funds must be provided. If the project or proposal is already funded by internal or external sources, the applicant must indicate the amount of these funds as well.

Email applications and summary reports to Debora Ortega (debora.ortega@du.edu). The summary must be completed before applicants or organizations are eligible for additional Latinx Center grants.

Selection Criteria: In addition to contributing to the work and mission of DULCCES, proposals will be selected based on the following criteria:

- Clear explanation/rationale of what the requested funds will be used for
- Likelihood of completion of the project given the timeline and budget
- Appropriateness of the budget
- Relationship of the proposal to the applicant’s professional development as well as the project’s potential impact on the Latinx Center faculty, undergraduate and graduate students, the campus community, and/or community members/partners

Grant recipients are expected to actively contribute to the Latinx Center. Recipients will also be asked to give a public presentation or summary of the paper, research project, or developed knowledge for which the funds were used. The presentation or summary must be completed before the applicant is eligible for additional grants. The director will communicate with the recipient about the appropriate forum for sharing the funded work.

**Funds requested, with documented itemized budget:**

PROJECT BUDGET OUTLINE:

<b>Expense Category</b>	<b>Amount</b>	<b>Description</b>	<b>Total (US \$)</b>
TOTAL expenses			
<b>Departmental Funds</b>			
<b>Divisional Funds Other</b>			
<b>Funds</b>			
<b>TOTAL AMOUNT REQUESTED</b>			

For questions, email Dr. Debora Ortega at [debora.ortega@du.edu](mailto:debora.ortega@du.edu)

**Latinx Center at the University of Denver - Mission**

The Latinx Center at the University of Denver advances critical interdisciplinary research, scholarly and creative work, and curricular development related to the historical, political, cultural, and intellectual legacy of Latinx people. The DU Latinx Center plays a critical role in the creation and dissemination of knowledge and understanding about the Latinx experience.

Through its varied scholarly and cultural activities and events, the Latinx Center promotes a vision rooted in social justice and equity and is an essential participant in a cultural and intellectual process of empowerment and transformation. The Latinx Center seeks to promote excellence in scholarship and teaching to reflect the cultural experiences of Latinx people across the globe.